

# MARKET LAVINGTON PARISH COUNCIL

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1<sup>st</sup> April 2026

## To Councillors:

Fred Davis; Di Fraser; Duncan Poole (Chair); Chloe Stevens; Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Finance Committee** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Thursday 9<sup>th</sup> April 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West  
Parish Clerk & RFO



## AGENDA

### Meeting of the Finance Committee

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion	
<b>25/26-272</b>	<b>Attendance and Apologies for Absence</b> To receive any apologies for absence and consider reasons for non-attendance.
<b>25/26-273</b>	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.  <b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b>
<b>25/26-274</b>	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.
<b>25/26-275</b>	<b>Minutes of Council Meetings</b> Meeting of the Finance Committee held on the 10 <sup>th</sup> December 2024 - To approve and sign the minutes as a correct record of the meeting. Meeting of the Finance Committee held on the 13 <sup>th</sup> January 2026 - To approve and sign the minutes as a correct record of the meeting.
<b>25/26-276</b>	<b>Review of Finances</b> a) Budget Monitoring Report 2025/26 – To review the updated report for the 2025/26 financial year covering both operational and capital projects budgets.

- b) Budget Monitoring Report 2026/27 – To review the agreed budget for the 2026/27 financial year and receive update on any known anomalies.
- c) Reserves – To review the updated report of existing Reserves (ear marked reserves, restrictive reserves, general reserves) and make any associated recommendations to Full Council.
- d) Future Projects – To review the future project list and note any agreed contributions towards existing ear marked reserves in order to plan for asset renewal/replacement.
- e) Budget Underspend Carry Forward – To consider whether to make any recommendations to Full Council for the carrying forward of any budget underspend from the 2025/26 to the 2026/27 financial years.

**25/26-277 Internal & External Audits**

To receive an update on the dates and processes for the Internal and External Audits for the financial year ending 31<sup>st</sup> March 2026.

**25/26-278 Financial Reporting**

To receive an update on the proposals for quarterly financial reporting. To include a summary of the current checks undertaken by the Chair of the Finance Committee and proposed new budget monitoring reviews.

**25/26-279 Practitioners' Guide and Financial Regulations**

To receive an update on the amendments to the Practitioners' Guide 2026/27 Governance and accountability for smaller authorities in England.

To receive an update on the new NALC Model Financial Regulations and to consider review of the existing document and associated process in order to make recommendations to Full Council.

**25/26-280 Other Finance Matters**

Opportunity for Councillors / Clerk to bring any matter not on the agenda to the committee for attention (for information, anything requiring decision will be carried forward to a future meeting).

**25/26-281 Items for next agenda**

Opportunity for Councillors to identify any matter to be included on the agenda for the next Finance Committee meeting.

**25/26-282 Date and Time of Next Meeting**

The next meeting of the Finance Committee is to be determined (due Oct/Nov).